


UN2917 1 of 2 25 th JUNE 2020	Electronic Staff Record Programme USER NOTICE	
Title	Recording Temporary Registrants in ESR – NMC and HCPC	
Purpose	To inform users how to record temporary registrants in ESR for NMC and HCPC Professionals	
Intended Audience	ESR Leads; HR and Recruitment Teams; users concerned with the registration of NMC and HCPC temporary registrants	

SUBJECT

The Nursing and Midwifery Council (NMC) and the Health and Care Professions Council (HCPC) have been granted powers to temporarily register care professionals in response to the COVID-19 pandemic. Users will be able to record data of temporary registrants (NMC and HCPC) on ESR, subject to successful deployment, from 29 June 2020 for the duration that the temporary registers remain open.

DETAIL

The Professional registration form within ESR has been modified to allow temporary registrants (NMC and HCPC) to be recorded.

HCPC temporary registrants:

Record temporary registration number as provided by HCPC in the format TAANNNNNN, TAAANNNNNN or SAANNNNNN where:

T	Preface HCPC use for returning professionals
S	Preface HCPC use for students
AA or AAA	Profession code consisting of letters eg PA for paramedic
NNNNNN	Numeric component that can be up to 6 digits long.

e.g. TPA123456 (for a returning paramedic), SPA123456 (for a student paramedic).

For NMC temporary registrants:


Record the registration number for overseas candidates and returning professionals as assigned by the NMC in the format CNNNNNNNNN (Candidate Number) or NNANNNNA where:

C	Preface NMC use for overseas candidates
NNNNNNNNN	Numeric component that can be up to 9 digits long
NNANNNNA	PIN assigned to returning professionals made up of letters ("A") and numbers ("N")

e.g. C100100100 or NNANNNNA (PIN) e.g. 12A3456B.

For GMC temporary registrants

No Change.

UN2917 2 of 2 25 th JUNE 2020	Electronic Staff Record Programme USER NOTICE	
Title	Recording Temporary Registrants in ESR – NMC and HCPC	
Purpose	To inform users how to record temporary registrants in ESR for NMC and HCPC Professionals	
Intended Audience	ESR Leads; HR and Recruitment Teams; users concerned with the registration of NMC and HCPC temporary registrants	

Expiry date:

It is not yet known how long the temporary workforce will operate for. Hence, expiry dates have not been assigned by the NMC or HCPC. Therefore, NMC and HCPC temporary registrants should be entered onto ESR with an **artificial** expiry date of 31-DEC-2099.

Note: With the exception of the expiry date, it is the responsibility of end users to ensure that data recorded in ESR for temporary registrants is accurate. The registration status of the temporary registrants will not be verified or updated by the daily Professional Bodies Interface as this information is not available to ESR at present.

ACTION REQUIRED

From 29th June 2020, temporary registrants for the HCPC and NMC can be recorded in ESR as per the above guidance to support local reporting and management.

FURTHER INFORMATION

Please consult the NMC and HCPC website for full details on their approach to temporary registrants. Further guidance on how to record temporary registrants in ESR can be found in the ESR User Manual which is accessed using: <https://my.esr.nhs.uk/esrusermanual/> if on a device connected to the HSCN (was N3) network, or otherwise via Infopoint: <https://www.infopoint.esr.nhs.uk/>.

NEXT UPDATE

None.